

Payment Methods

The school will not be responsible for any bank charges incurred; therefore, please make sure that you have paid enough to cover the bank charges and handling fees.

1. Payment of Application & Assessment fees, Debenture purchase & Deposit on Tuition fees

Online Banking:

1. Via HSBC Bill Payment (only applicable to **HSBC customers**)
2. Select **FRENCH INTERNATIONAL SCHOOL** from the Merchant list **NEW PAYEE**
3. Quote your child's «Input the first five letters of the child's Family name or First Name (or student code if available)» on the Bill Payee Account Number.
4. Input the amount
5. Complete the transaction

Bank Transfer:

Bank: HSBC
Name: French International School Victor Segalen Association Ltd Bank
Code: 004
Account Number: 808-310114-292
Swift Code: HSBCHKHH
Payment reference: «Input the child's full name (or student code if available)»

All incoming payments must contain full remitter name, address and account number. Please note that PO Box is not acceptable as an address.

Cheque:

1. Payable to: **FRENCH INTERNATIONAL SCHOOL VICTOR SEGALEN ASSOCIATION LTD.**
2. Write down your child's full name, pupil code (if available) and year group at the back of your cheque.
3. Mail the crossed cheque to: Accounting Department, 165 Blue Pool Road, Happy Valley, Hong Kong.
4. Please do not deposit a cheque directly to the bank listed above

2. Payment of the Tuition fees

Direct Debit (Autopay)

Direct Debit is mandatory for payment of school fees. Your designated bank account will be automatically debited for the total amount due on the due date shown on the invoice.

Please download the form and instructions from the link below:

[Direct Debit Authorisation form](#)

French International School "Victor Segalen" Association Limited

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